



**2020 Architect/Associate to Emeritus Exceptional Waiver Request Form – Recent reinstating Member**

*This form should be used for Architect/Associate members applying for Emeritus status and not meeting one of the following requirements for Emeritus status: Age or Years of Membership (that is, either: (a) fifteen successive years immediately prior to application, or (b) twenty-five successive or non-successive years, so long as the member has been in good standing for at least three successive years immediately preceding application.*

**AIA Bylaws – Member Emeritus**

**2.311 Architect Members.** Any Architect member may apply for Emeritus status if (a) [the member] (i) has been in good standing in the Institute for fifteen successive years immediately prior to . . . application, or (ii) has had a total of at least twenty-five successive or non-successive years of membership in the Institute, and has been a member in good standing for at least three successive years immediately preceding . . . [the] application for Emeritus membership; and (b) . . . [the member] either (i) has attained the age of 70 and is retired from the profession of architecture, or (ii) is so incapacitated as to be unable to work in the profession.

**2.312 Associate Members.** Any Associate member may apply for Emeritus status if (a) [the member] (i) has been in good standing in the Institute for fifteen successive years immediately prior to . . . application, or (ii) has had a total of at least twenty-five successive or non-successive years of membership in the Institute, and has been a member in good standing for at least three successive years immediately preceding . . . [the] application for Emeritus membership; and (b) . . . [the member] either (i) has attained the age of 70 and is retired from the profession of architecture, or (ii) is so incapacitated as to be unable to work in an occupation related to the profession of architecture.

**2.313 Waiver by the Secretary**

- (a) The Secretary, in exceptional circumstances and for adequate cause, may, on an individual basis, waive (i) all or part of the period of membership required for Emeritus status; and/or (ii) the age requirement for Emeritus status.
- (b) In addition, the Secretary, in exceptional circumstances and for adequate cause, may, on an individual basis: (i) waive the requirement that an applicant for Architect Emeritus Member status must be an Architect member at the time of . . . [the] application, so long as the individual was an Architect member in good standing within one year before submitting . . . [the] application for Emeritus status; and (ii) waive the requirement that an applicant for Associate Emeritus Member status must be an Associate member at the time of . . . [the] application, so long as the individual was an Associate member in good standing within one year before submitting . . . [the] application for Emeritus status. [Emphasis supplied.]

Emeritus membership is open to Architect/Associate members whose membership has been in good standing for either: (a) fifteen successive years immediately prior to application, or (b) twenty-five successive or non-successive years, so long as the member has been in good standing for at least three successive years immediately preceding application;

**and one of the following applies:**

The member is retired from the profession of architecture and is at least 70 years of age.

**OR**

The member is incapacitated and unable to work in the architecture profession

**Please select your current Membership type**

- Waiver of application requirement of Architect member       Waiver of application requirement of Associate member

**Please select the waiver type**

- Waiver of Age Requirement       Waiver of 15 Successive Years Membership Requirement       Waiver of 25 Successive or Non-Successive Years Requirement

**Personal Information**

Membership Number:		Retired Status:		Membership Join Date:	
Prefix	First	M.I.	Last		
Address				Apartment/Unit #	
City		State/Country		Postal Code	
Home Phone		Home E-mail			
Home Fax		Cell Phone		DOB	

**Emeritus status members certify that:**

- I have resigned from my previous firm and relinquished my practice.
- I no longer sign or seal architectural drawings.
- I no longer market my services as an architect or consultant.
- I will refrain from establishing a firm or business name that will imply a continuation of architectural or consulting practice.

**Activities Allowed Under Emeritus Status as an Architect/Associate Emeritus Member:**

- Continue to maintain an architectural license
- Provide minor consulting with past clients and responses to unsolicited requests
- Sit on professional committees, mentor young architects, write for professional journals, and/or teach on a part time basis.

I affirm that the foregoing statements are made in good faith and are true in every respect.

\_\_\_\_\_  
Member Signature

**This form must be returned to your component for authorization and signature**

**For component use only (required)**

I certify as the duly authorized representative of the originating Component, I have verified the members retirement from practice

\_\_\_\_\_  
Component Representative's Signature

\_\_\_\_\_  
Component

\_\_\_\_\_  
Date

**Provide enough detail and background information to allow the Institute Secretary to fully consider your request.**

**Please remit 2018 Architect/Associate to Emeritus Exceptional Waiver Request Form to:**

**By Mail:**

The American Institute of Architects,  
P.O. Box 64185, Baltimore, MD 21264-4185

**By Email:**

[memberservices@aia.org](mailto:memberservices@aia.org)

**By Fax:**

(202) 626-7547

**Submittal Instructions:** The waiver request must be submitted by the local or state component to AIA National Membership Services with the form completed in its entirety, and with the signatures of the member and of a representative of the component.